

## Staks private office planning guide

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## Building a desk

### General

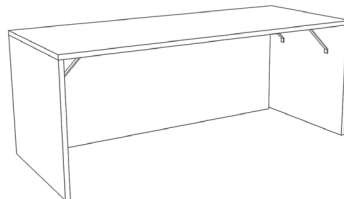
- Worksurface depths typically used for a main desk are 30"d and 36"d. A 22"d worksurface can also be used
- Supports and pedestals are used to create a variety of desk types including: double pedestal, single pedestal, shell, table, peninsula, or a runoff desk



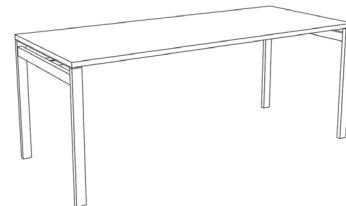
Double pedestal



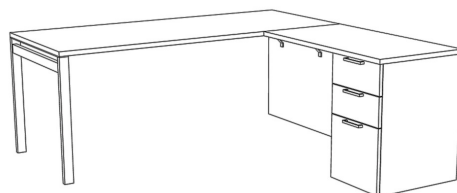
Single pedestal



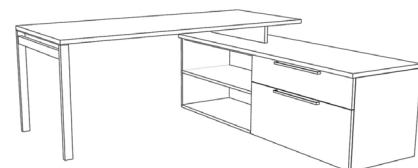
Shell



Table



Peninsula



Runoff

## Worksurfaces

### 16"d rectangular worksurfaces

- 16"d surfaces can be used in low or desk height applications and must be used with storage for support
- Cannot be used with pedestals less than 24"w
- Pedestals that can be used:
  - Desk height worksurface:
    - Lateral, box/box/file, tray/box/file, open/box/file, open with shelf
  - Low height worksurface:
    - Box/file, tray/file, open/file, open with shelf

### 22"d rectangular worksurfaces

- 22"d surfaces can be used in low or desk height applications
- Desk height surfaces can be supported with legs, end panels or storage
- Low height surfaces must be supported by pedestals

### 30/36"d rectangular worksurfaces and non rectangular worksurfaces

- Can be used in desk height applications only
- Surfaces can be supported with legs, end panels or storage

## clamp plates

- Two adjoining worksurfaces will be connected by CP-1 clamp plates
  - Two clamp plates for 22" connections (**Figure A**)
  - Three clamp plates for 30" and 36" connections (**Figure B**)

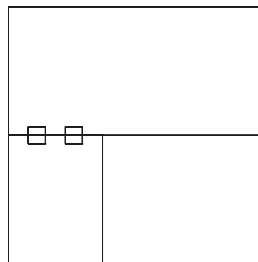


Figure A

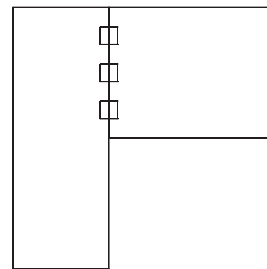
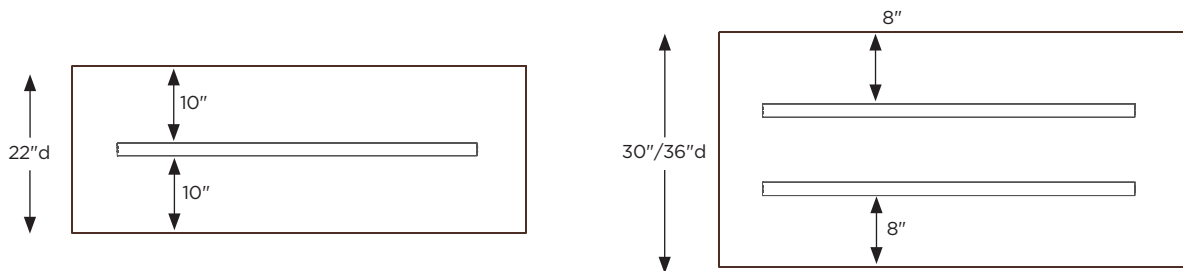


Figure B

## Worksurfaces

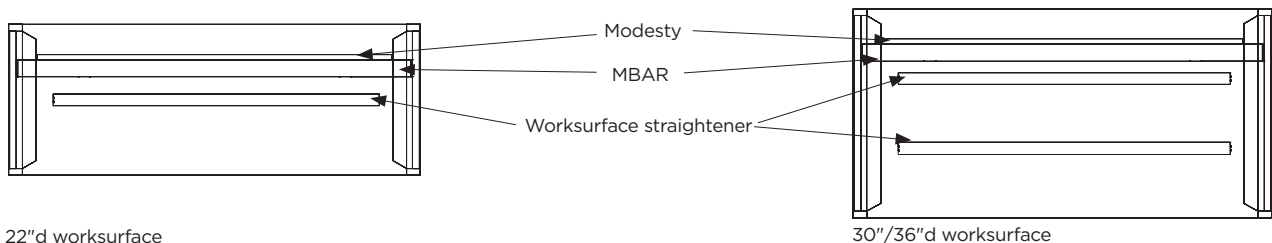
### Worksurface straighteners

- Worksurface straighteners can be used when the span of an unsupported worksurface is greater than 48"
  - 22"d tops would require (1) straightener
  - 30" and 36"d tops would require (2) straighteners
- Straightener widths:
  - SPTR48 for unsupported worksurface width 48"-54"w
  - SPTR54 for unsupported worksurface width 55"-60"w
  - SPTR60 for unsupported worksurface width 61"-66"w
  - SPTR66 for unsupported worksurface width 67"-78"w



### Table desk support

- To create a table desk with H and O legs, a leg support bar MBAR-\_\_, and SPTR\_\_ worksurface straighteners must be specified. Reference worksurface straightener section for quantity and lengths needed. **Note:** An MBAR can be installed centered on a 22"d worksurface with no straightener rails. Please note this could interfere with users legs. This application not available on 30"d worksurfaces
- MBAR widths: 42"w, 48"w, 54"w, 60"w, 66"w, 72"w, 78"w
- **Note:** MBAR is not required when joining the table desk worksurface to a storage return
- It is recommended to use a TFL or veneer modesty panel when using an MBAR, as this support bar could be visible from approach side
- Not to be used with H and O legs that use an inset panel (6-22HBPA2, 6-30HBPA2, 6-36HBPA1, 6-22OBP2, 6-30OBP2, 6-36OBP1)
- **Note:** Veneer legs cannot be used to create a table desk, for runoff support only



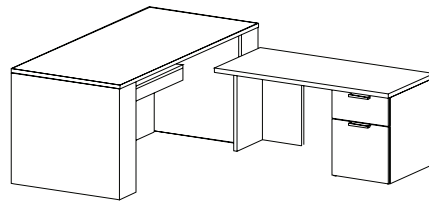
## Height adjustable

### Built up height adjustable desks

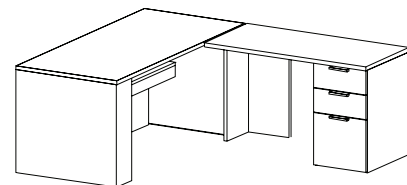
- **Note:** Not recommended for use in open plan with panels. Intended for private office applications
- 60" w built up height adjustable desks not to be used with bridge or return. Minimum desk width of 66" w to be used to maintain leg space
- Built up height adjustable units maximum weight allowance:
  - Stand alone desks, returns and bridges: 100 lbs
  - Desk with joined bridge or return: 150 lbs
- Built up height adjustable units not recommended for use with tackboards
- When a height adjustable desk, return, or bridge is placed under overhangs, as the surface is raised, the less clear space available for placing monitors

### Bridge/return supports

- When utilizing the end support panels under the corner of a worksurface, two panels must be used and attached in an 'L' configuration to prevent the panel from being 'kicked' out from under the surface
  - 6-2112SP for 22" d low height surfaces
  - 6-2812SP for 22" d desk height surfaces
  - 6-2818SP for 30" d surfaces

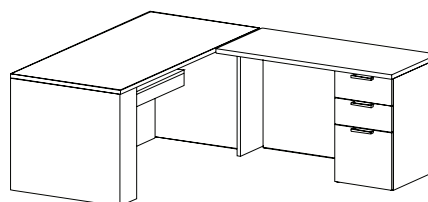


Low height with support panel



Desk height with support panel

- If a back panel is being utilized in the layout connecting to this support panel, then a second support panel is not necessary
- The back panel will create the 'L' support needed for the end panel.



Desk height with back panel

## Supports

### Worksurface to storage bracket

- When a surface end is adjacent and flush to a storage tower or a panel, a SCWBKT bracket can be used to secure the surface to the side of a tower (**Figure A**) or pedestal (**Figure B**)
  - Use one SCWBKT-1 on 22"d worksurface
  - Use two SCWBKT-2 on 30" and 36"d worksurfaces
- **Note:** This does deface the side of the storage unit. If this is not desired, then a base, end panel or pedestal should be used to support the surface depth

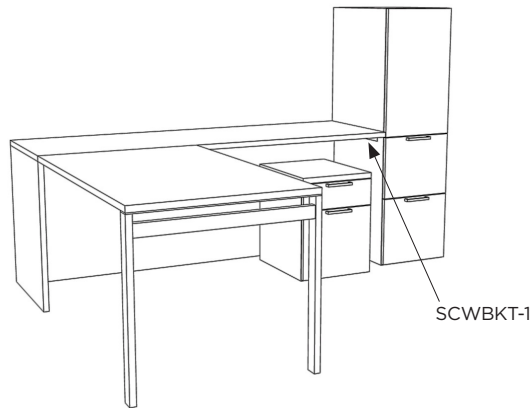


Figure A

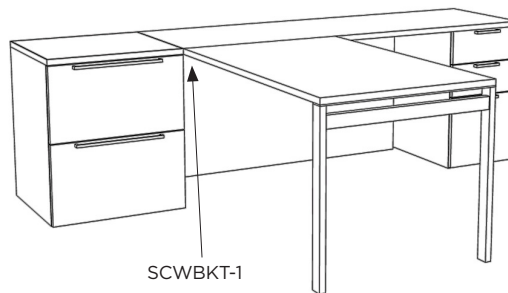


Figure B

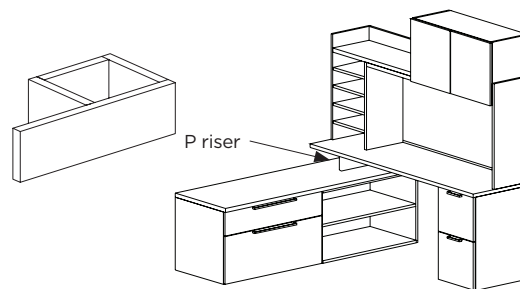
## Supports

### Riser support general

- Riser supports are used to support worksurface to low height, and low to bench height applications
- **Note:** Riser support is also used to go from low height to bench height as well. This option is only available with 22" deep surfaces

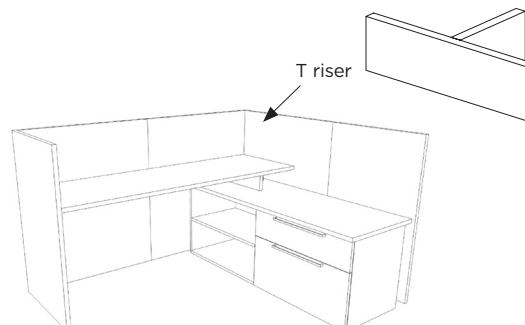
### P riser support

- Used when a highback organizer is specified on the desk height worksurface. **Note:** A T or drawer riser cannot be used to support a highback organizer
  - 6-TSP-10/9.5 - Used under a 16" deep worksurface
  - 6-TSP-10/9.5 - Used under a 22" deep worksurface
  - 6-TSP-26/9.5 - Used under a 30" deep worksurface
  - 6-TSP-32/9.5 - Used under a 36" deep worksurface
- These supports are placed with the long panel of the 'P' running parallel to the end (depth) of the top they are supporting with the rectangular portion of the 'P' extending toward the end of the surface



### T riser support

- These supports are placed with the top of the "T" running parallel to the end (depth) of the top they are supporting, with the leg of the "T" extending toward the end of the surface (Figure A)
  - 6-RSP-10/9.5 - Used under a 16" deep worksurface
  - 6-RSP-10/9.5 - Used under a 22" deep worksurface
  - 6-RSP-26/9.5 - Used under a 30" deep worksurface
  - 6-RSP-32/9.5 - Used under a 36" deep worksurface

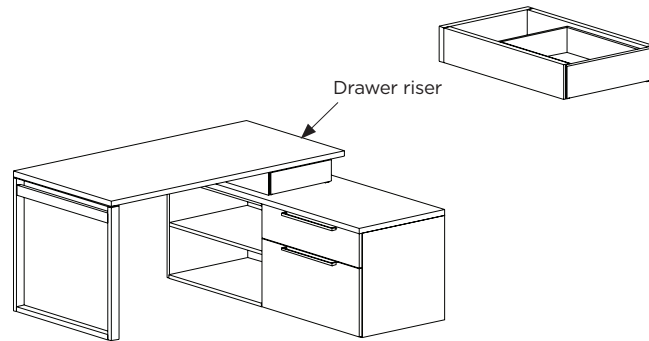




## Supports

### Drawer riser

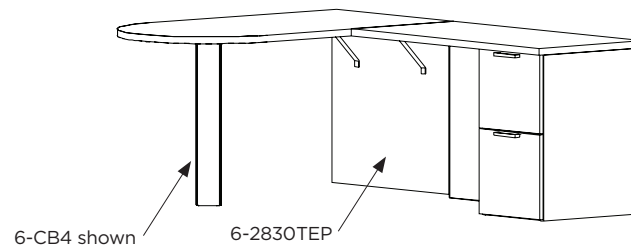
- Finger pull handed left or right (**Figure B**)
  - 6-(L/R)RSP-1815 - Used under a 22" deep worksurfaces
  - 6-(L/R)RSP-2615 - Used under a 30" deep worksurface
  - 6-(L/R)RSP-3215 - Used under a 36" deep worksurface



## Support legs

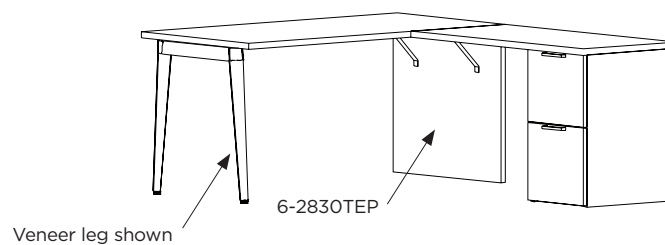
### Peninsula desks

- Peninsula table end panels (TEP models) do not require a second 'L' support. These panels come with two angled brackets that attach to the top and end panel to prevent the end panel from getting kicked out
- Base options for P-top and bullet tops:
  - 6-PBASE peninsula base
  - 6-CB4 cylinder base
  - SQB-29 square column base
- Base should be centered on the round portion of the P or Bullet top
- **Note:** Peninsula tables are not freestanding and must attach to a return surface or bridge



### Runoff desks

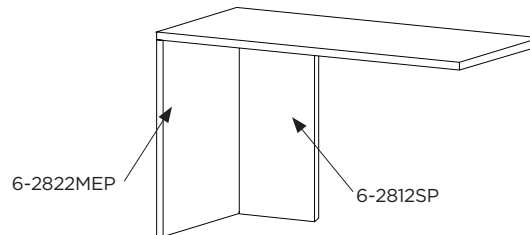
- Runoff table end panels (TEP models) do not require a second 'L' support. These panels come with two angled brackets that attach to the top and end panel to prevent the end panel from getting kicked out
- Base options for P-top and bullet tops:
  - 6-PBASE peninsula base
  - 6-CB4 cylinder base
  - SQB-29 square column base
  - H leg
  - O leg
  - Veneer leg
  - Reese leg (two required)
  - 6-L2S square base (two required)



## Supports

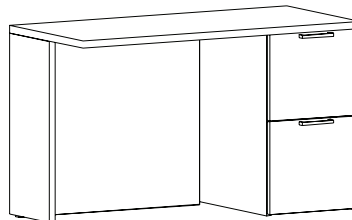
### End panels

- End panels include angled brackets for support, when not used with a back panel or support panel
- When using end panels, 6-2122MEP and 6-2822MEP, a back panel or 6-2812SP end support panel must be attached to create an 'L' to prevent the end panel from getting 'kicked out' as outlined below



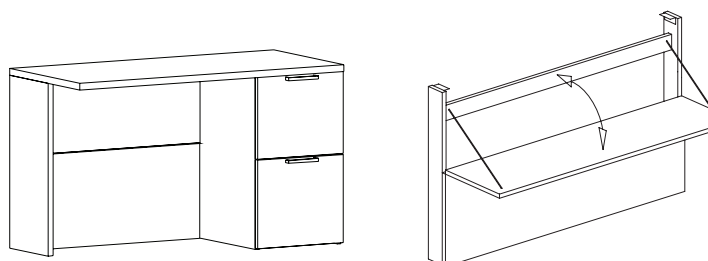
### Static back panel

- Static back support panels provide support to the back of the worksurface and provide a more built up look
- Will span between end panels and storage pedestals
- Available in widths from 12"w to 94"w in 1/8" increments
- Horizontal grain finish
- Optional access slot for wire management. **Note:** Minimum back panel width for wire access slot is 22"w



### Fold down back panel

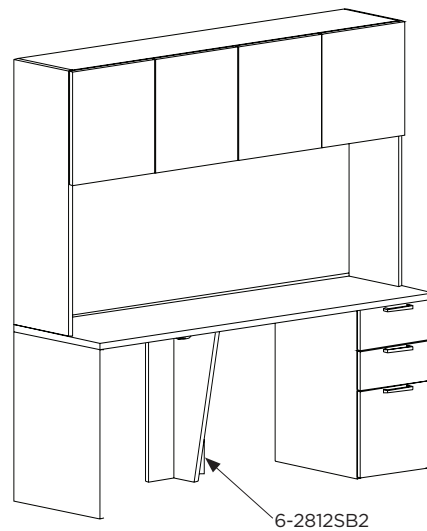
- Fold down back support panels provide support to the back of the worksurface with integrated hinged door for wire management
- Will span between end panels and storage pedestals
- Available in widths from 12"w to 94"w in 1/8" increments
- Horizontal grain finish



## Supports

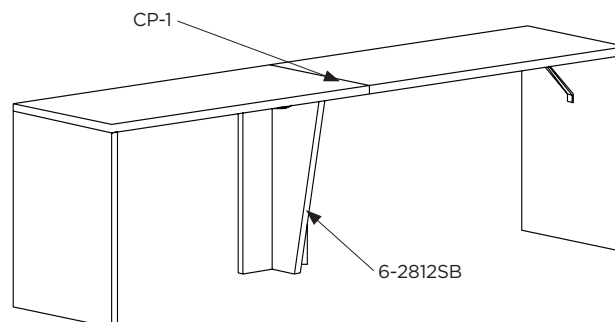
### Highback organizer support

- A 6-2812SB2 support base or static back panel must be used to support the center weight of the highback organizer
- **Note:** The support base has visible screw holes on back, not recommended for use on approach side or in open plan setting



### Workspace seam support

- To support a surface at a seam, or on a bridge or return when a hutch is to be used, use the support base with a front CP-1 clamp plate
  - Use 6-2112SB2 for 22"d low height surfaces
  - Use 6-2812SB2 for 22"d desk height surfaces
  - Use 6-2818SB2 for 30"d surfaces
- **Note:** The support base has visible screw holes on back, not recommended for use on approach side or in open plan setting

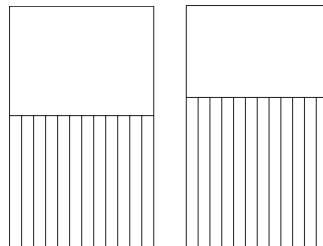


## Filing capabilities

### File capacity

- All OFS filing configurations meet standard file tab clearance of 1.25" above the file frame as recommended by our file frame suppliers
- **Note:** 24"w lateral file drawers available only as side-to-side filing. 30"w and 36"w lateral file drawers available as front-to-back or side-to-side filing

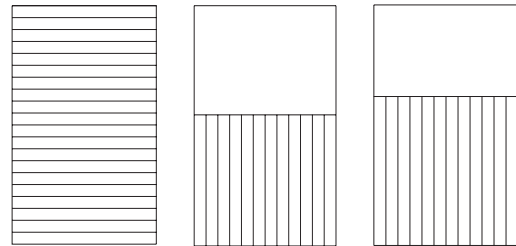
12"w pedestals



Letter  
side-to-side

Legal  
side-to-side

15.625"w pedestals

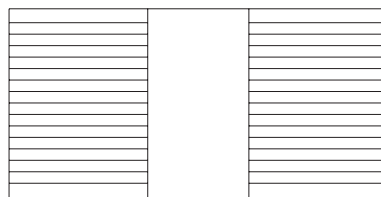


Letter  
front-to-back

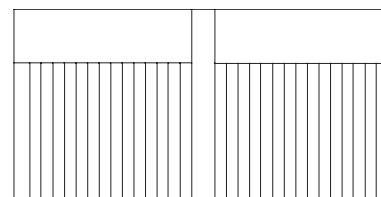
Letter  
side-to-side

Legal  
side-to-side

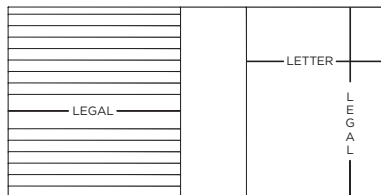
Lateral files



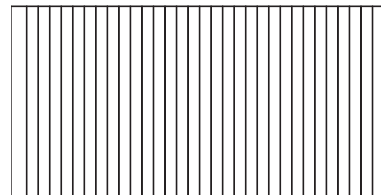
Letter  
double front-to-back



Letter  
double side-to-side



Legal  
front-to-back



Legal  
side-to-side