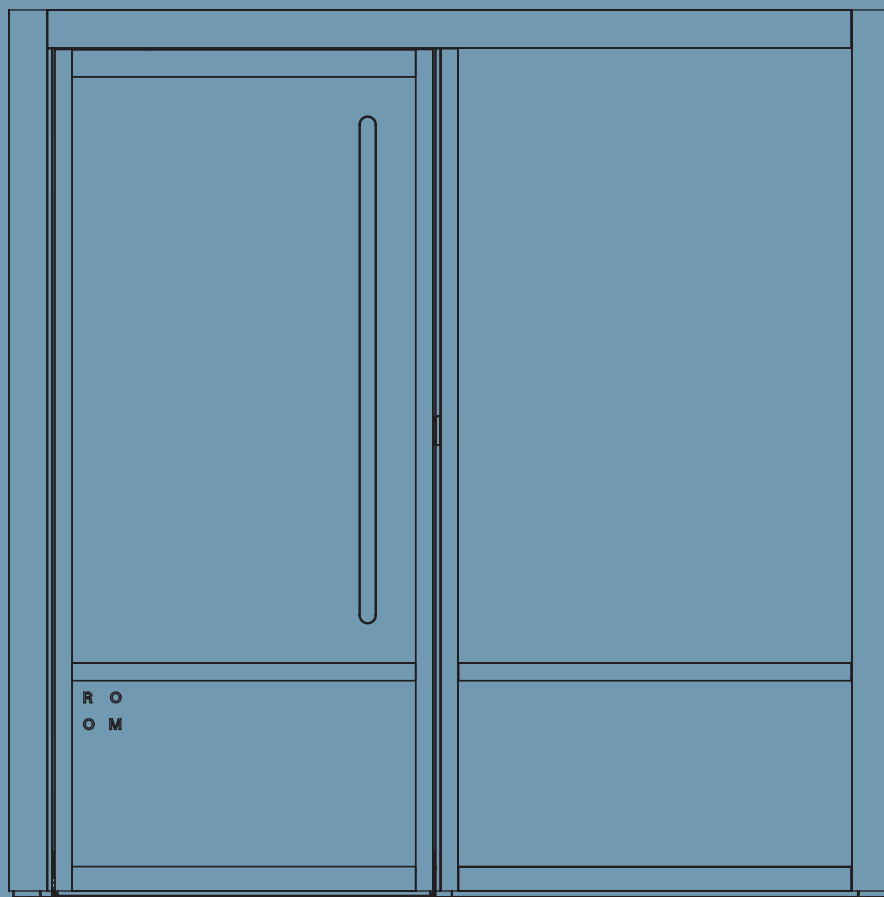




Room M

Assembly Manual Hardware & Boxes

R O
O M

Meet The Room M

You're about to build room for meaningful conversations and better connections. A space designed for privacy or small group discussions, that inspires a better way to work together.

You can rest easy knowing that the soundproofing materials in this room are made from more than 1,000 recycled plastic bottles. It's our way of doing more by using less, and making room for the environment.

Thank you for being a part of our community. We're so happy you're here.

Now, let's get to work.

Boxes

All boxes are used in sequential order, but many of them share the same number. Take a moment to get everything organized first, and then go one box at a time. Easy, clean and no cardboard chaos.

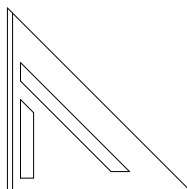
Quantities shown in this manual apply to the curated Room Collection models. Configured Room Collection models may include different quantities of certain components.

What's In The Box

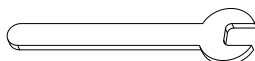
BOX 1 - HARDWARE KIT



Level



Speed Square



17mm Wrench



4" Bit Extender



6mm Hex Allen Key
(Included in Door Hardware Kit)



4mm Hex Bit



4mm Hex Allen Key



T25 Bit



1/8" Hex Allen Key



5mm Hex Bit



2.5mm Hex Allen Key
(Included in Door Hardware Kit)



#2 Phillips Bit

What you'll need

* NOT PROVIDED BY ROOM



Utility Knife*



Phillips Screwdriver*



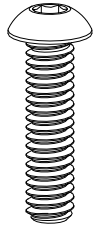
6ft Ladder*



Electric Driver*
 **No Impact Driver**

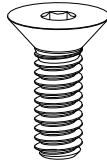
What's In The Box

BOX 1 - HARDWARE KIT



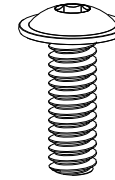
H3-1 x116

1/4-20 x 1" Button
Head Screw
4mm Hex Drive



H3-2 x76

1/4-20 x 0.75" Flat
Head Screw
4mm Hex Drive

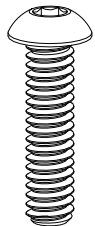


H3-3 x42

1/4-20 x 3/4" Flanged
Head Screw
4mm Hex Drive

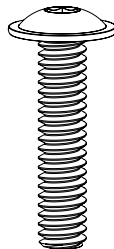
OR

Depending on availability,
you may receive either version.



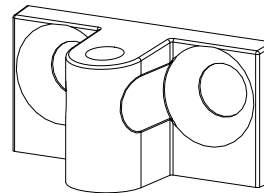
H3-1 x66

1/4-20 x 1" Button
Head Screw
4mm Hex Drive



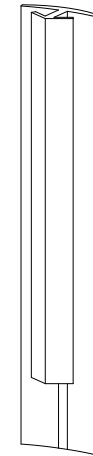
H3-18 x60

1/4-20 x 1.125" Button
Head Cap Screw
4mm Hex Drive



H3-4 x3

Casted
T-Beam Mount

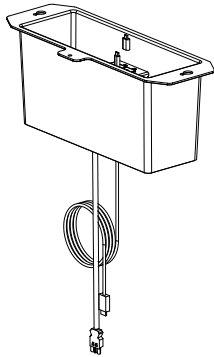


H3-5 x8

Push-In Seals Around
Corner Posts

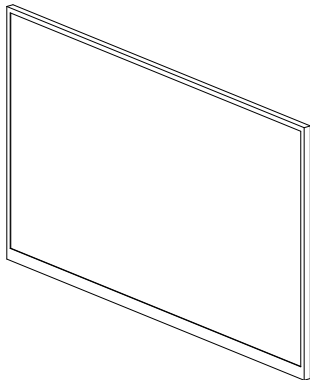
What's In The Box

BOX 1 - TECH



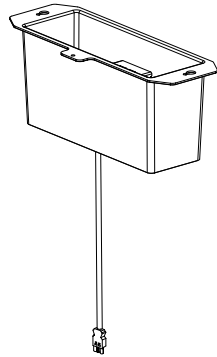
T3-1 x1 Room M
(Meeting Room with VC)

Meeting Room with VC
Power Box



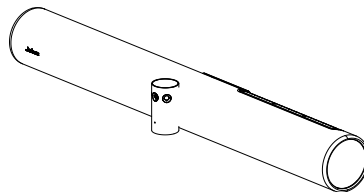
T3-3 x1 Room M
(Meeting Room with VC)

Samsung Monitor



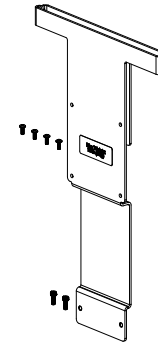
T3-2 x1 Room M
(Meeting Room without VC)

Meeting Room without VC
Power Box



T3-5 x1 Room M
(Meeting Room with VC)

Jabra Panacast 50



T3-4 x1 Room M
(Meeting Room with VC)

Small Monitor Mount



H3-13 x4

M4x10 Pan Head Phillips
Head Drive Screw
#2 Phillips



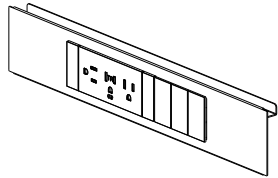
H3-14 x2

10-24 x 1/2" Socket
Head Bolt
1/8" Hex Drive

What's In The Box

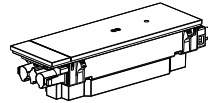
BOX 1 - ELECTRICAL

Depending on availability, you may receive either version.



E3-9 x1

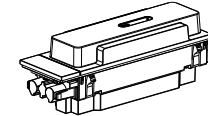
Assembled Wall
Power Module
in Frame



E3-10 x2

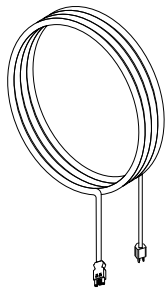
70W Power Supply

OR



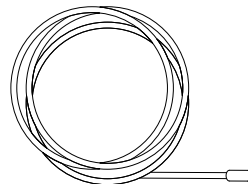
E3-12 x1

150W Power Supply



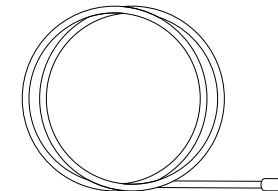
E3-6 x1

12' Power Cord



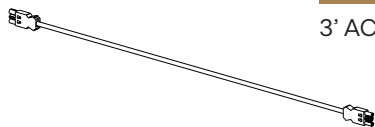
E3-4 x2 Room M
(All Units)

16' GST08 Jumper



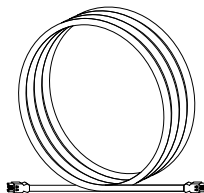
E3-13 x2

6' GST08 Jumper



E3-8 x2

3' AC Jumper



E3-7 x2

9' AC Jumper

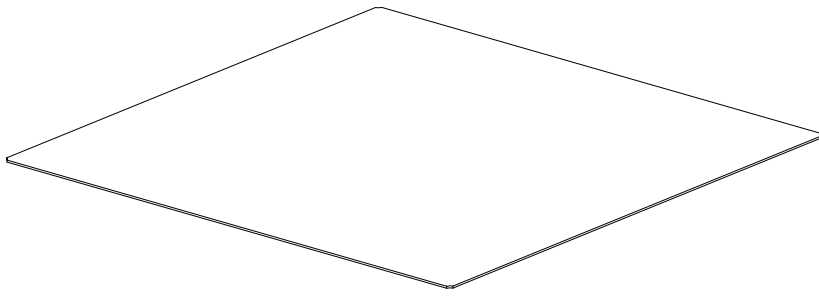


E3-14 x1

GST08 Y-Splitter

What's In The Box

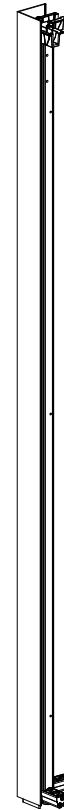
BOX 2



F3-2 x1

Room M Carpet (All Units)

BOX 3



B3-1 x4

Corner Post

What's In The Box

BOX 4



B3-2

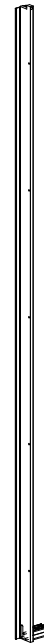
Module T-Beam

x4 Room M
(Meeting Room)
x3 Room M
(Focus Room &
Frame)



B3-3 x1

Door T-Beam



B3-14

Door T-Beam Left

Available configured



B3-15

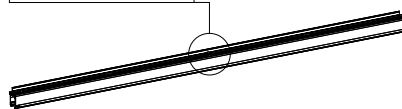
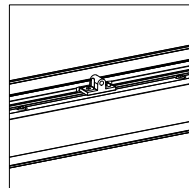
Door T-Beam Right

Available configured



B3-4 x1 Room M (All Units)

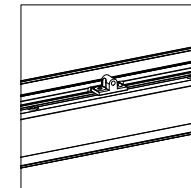
1m Floor Beam



B3-5

x2 Room M (Meeting Room)
x3 Room M (Focus Room & Frame)

2m Floor Beam, 2 Module



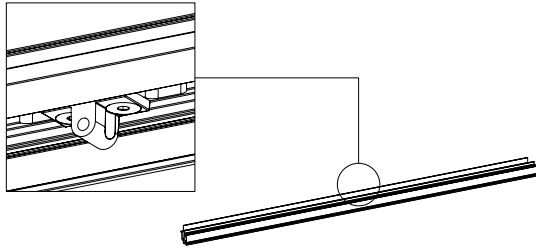
B3-6

x1 Room M (Meeting Room)

2m Floor Beam, 3 Module

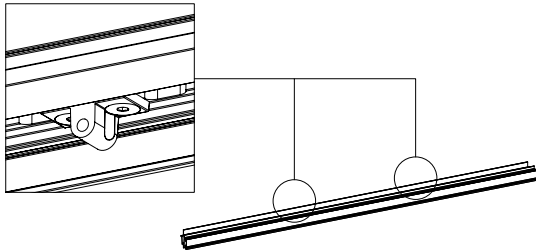
What's In The Box

BOX 4



B3-10 x3 Room M (Meeting Room)
x4 Room M (Focus Room & Frame)

2m Ceiling Beam, 2 Module



B3-11 x1 Room M (Meeting Room)

2m Ceiling Beam, 3 Module



B3-9 Available configured

Half Floor Beam



B3-16 x2 Room M (Meeting Room)
x3 Room M (Focus Room & Frame)

2m Wall Horizontal Rail

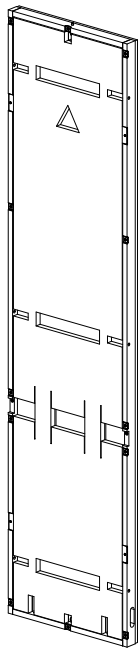


B3-17 x1 Room M (Meeting Room)

2m Table Horizontal Rail

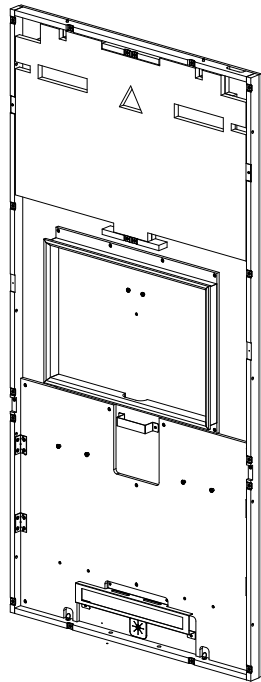
What's In The Box

BOX 5



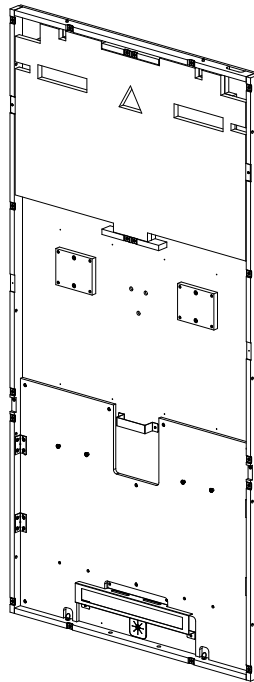
P3-1 x2 Room M (Meeting Room)

1m Cantilever
Surrounding Wall Panel



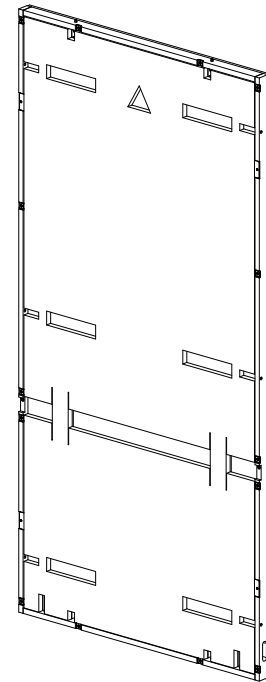
P3-2 x1 Room M
(Meeting Room with VC)

1m Cantilever Wall Panel,
Monitor Frame



P3-3 x1 Room M
(Meeting Room without VC)

1m Cantilever Wall Panel,
TV Mount

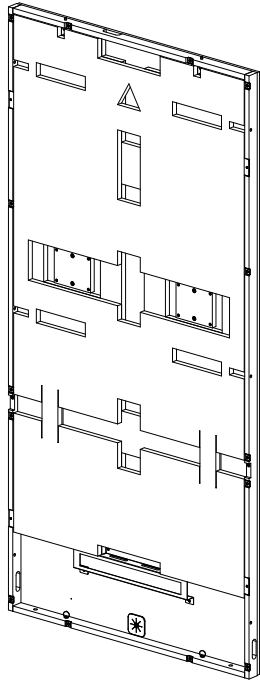


P3-4 x4 Room M (Meeting Room)
x4 Room M (Focus Room)
x5 Room M (Frame)

1m Standard Wall Panel

What's In The Box

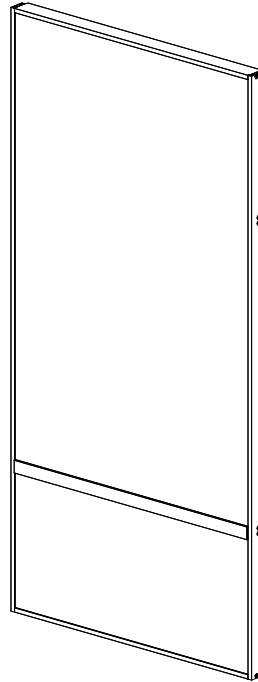
BOX 5



P3-5 x2 Room M (Focus Room)
x1 Room M (Frame)

1m Electrical Wall Panel

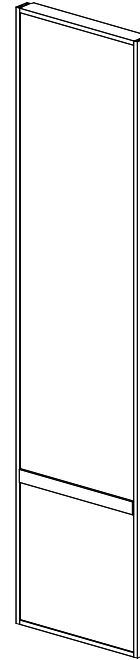
BOX 6



W3-2 x1 Room M (All Units)

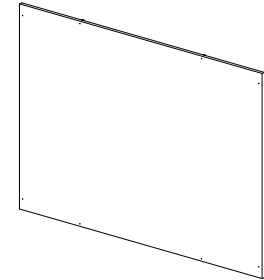
1m Paneled Window

BOX 7



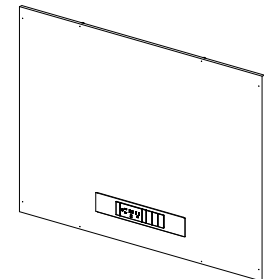
W3-1 Available
configured

Half Paneled Window



I3-1 x5 Room M (Frame)

1m Lower Fabric Panel

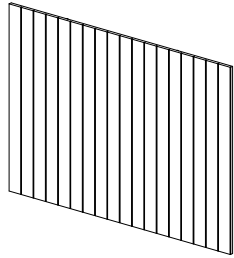


I3-2 x1 Room M (Frame)

1m Electrical Lower
Fabric Panel

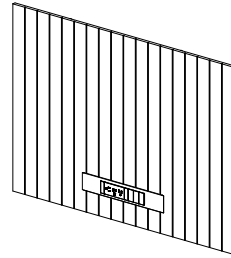
What's In The Box

BOX 7



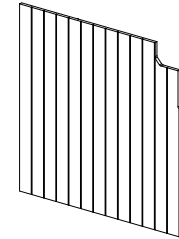
I3-4 x4 Room M (Meeting Room)
x5 Room M (Focus Room)

1m Lower Tambour



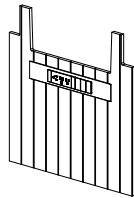
I3-5 x1 Room M (Focus Room)

1m Electrical Lower Tambour



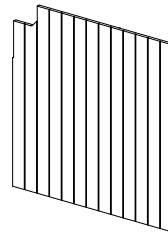
I3-7 x1 Room M (Meeting Room)

Left Cantilever Tambour



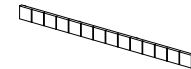
I3-8 x1 Room M (Meeting Room)

Center Cantilever Tambour



I3-9 x1 Room M (Meeting Room)

Right Cantilever Tambour

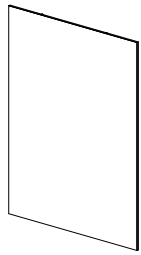


I3-10 x1 Room M (Meeting Room)

Table Accent Tambour

What's In The Box

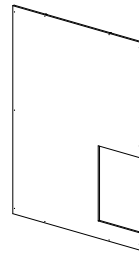
BOX 8



I3-11

x4 Room M (Meeting Room with VC)
x6 Room M (Meeting Room without VC)
x6 Room M (Focus Room & Frame)

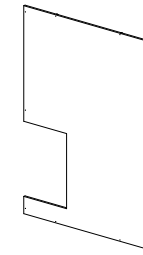
1m Upper Fabric Panel



I3-13

x1 Room M
(Meeting Room with VC)

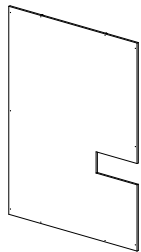
Left Monitor Frame Fabric Panel



I3-14

x1 Room M
(Meeting Room with VC)

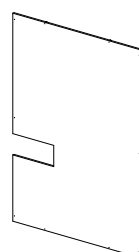
Right Monitor Frame Fabric Panel



I3-15

Available configured

Left TV Mount Fabric Panel



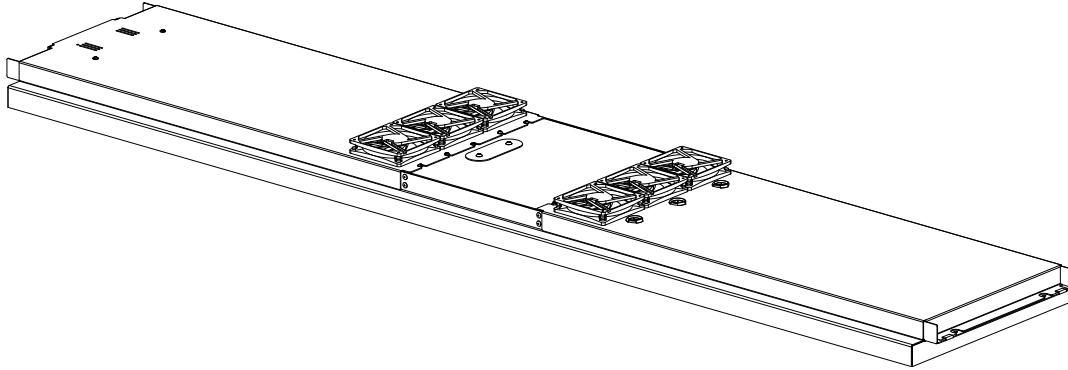
I3-16

Available configured

Right TV Mount Fabric Panel

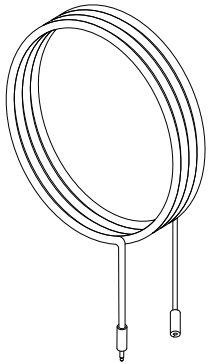
What's In The Box

BOX 9



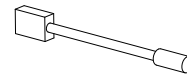
C3-1 x2 Room M (All Units)

M+L Solid Roof



E3-2 x2 Room M (All Units)

3.5mm Aux Jumper

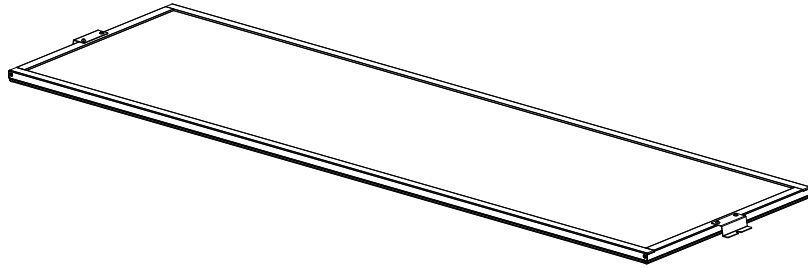


E3-3 x2 Room M (All Units)

Logic Box Power Cable

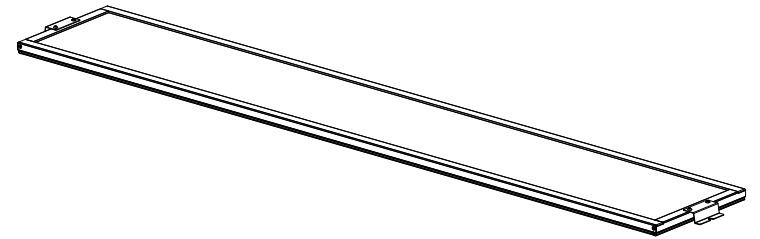
What's In The Box

BOX 10



C3-3 x1 Room M (All Units)

M+L Full Skylight

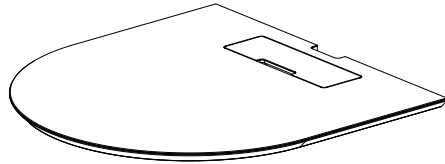


C3-4 x2

M+L Half Skylight

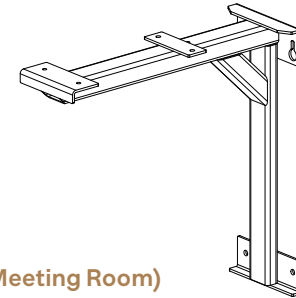
What's In The Box

BOX 11



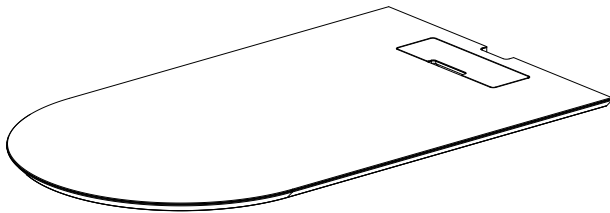
F3-4 Available configured

S Cantilever Table



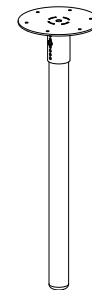
F3-7 x2 Room M (Meeting Room)

Cantilever Table Bracket



F3-5 x1 Room M (Meeting Room)

M Cantilever Table

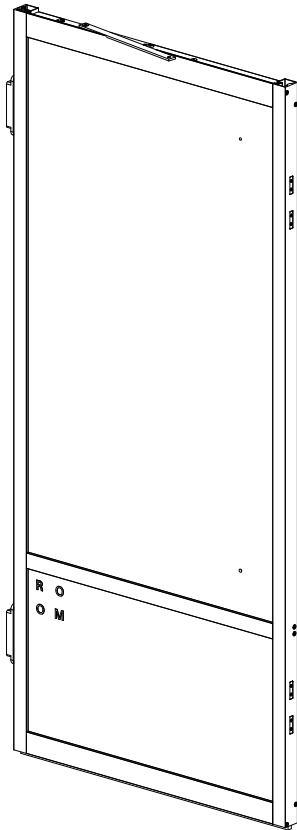


F3-8 x1 Room M (Meeting Room)

Cantilever Table
Post Leg

What's In The Box

BOX 12



D3-1 x1

Left Hinge Paneled Door

D3-2



If Using Right
Swing Option

Right Hinge Paneled Door

BOX 13



D3-3 x1

Narrow Threshold
Exterior Cover



D3-4 x2

Wide Threshold
Exterior Cover



D3-7 x1

1m Threshold



D3-5 x1

Narrow Threshold
Interior Cover



D3-6 x2

Wide Threshold
Interior Cover



D3-8 x1

Upper Door Jamb for
Left Hinge Door

D3-9



If Using Right
Swing Option

Upper Door Jamb for
Right Hinge Door

What's In The Box

BOX 13



D3-10 x1

Handle Side Jamb for
Left Hinge Door

D3-11



If Using Right
Swing Option

Handle Side Jamb for
Right Hinge Door



D3-12 x1

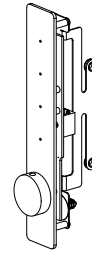
Hinge Side Jamb for
Left Hinge Door

D3-13



If Using Right
Swing Option

Hinge Side Jamb for
Right Hinge Door



D3-17 x1

Handset for Left
Hinge Door

D3-18



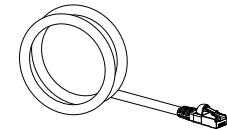
If Using Right
Swing Option

Handset for Right
Hinge Door



D3-16 x2

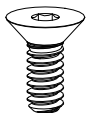
Threshold Seal



D3-19 x1

CAT6 Cable for Handset

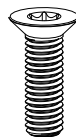
BOX DOOR HARDWARE KIT



H3-6 x2

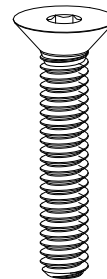
10-24 x 0.5"
Flat Drive Screw
1/8" Hex Drive

Pre-Installed on
the handset,
D3-17



H3-7 x8

M5x16mm Flat Head
T25 Drive Screw
T25 Drive



H3-8 x8

1/4-20 x 1.375"
Flat Head Screw
4mm Hex Drive

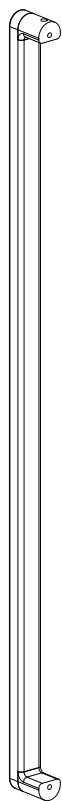


H3-9 x2

10-24 x 0.375"
Button Head Screw
1/8" Hex Drive

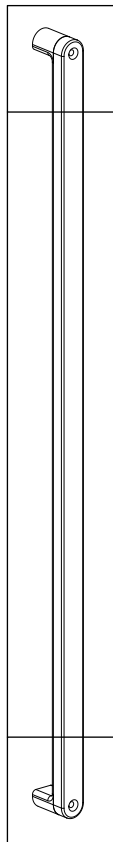
What's In The Box

BOX 14



D3-14 x1

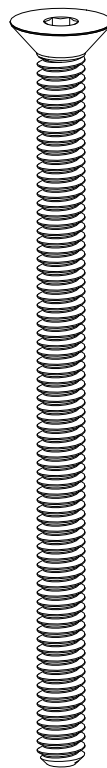
Paneled Door Outer
Door Handle



D3-15 x1

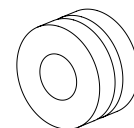
Paneled Door Inner
Door Handle

HARDWARE INCLUDED IN BOX 14



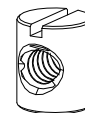
H3-10 x2

1/4-20 x 4" Flat Head Hex
Drive Screw, Brass-03
4mm Hex Drive



H3-12 x2

Glass Grommet



H3-11 x2

1/4-20 x 0.472
Cross Dowel-01

What's In The Box

BOX 15



W3-3 x1

Paneled Window
Cover Left



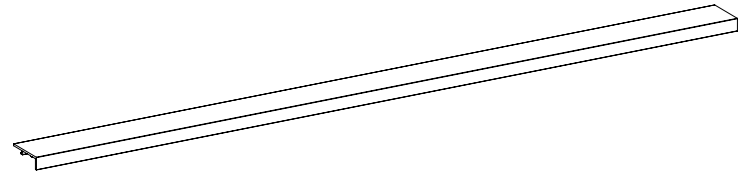
W3-4 x1

Paneled Window
Cover Right



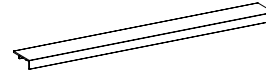
W3-5 Available
configured

Paneled Window
Cover Double



W3-7 x1 Room M (All Units)

Window Bottom
Cover 1m



W3-6 Available
configured

Window Bottom Cover, Half

R O
O M