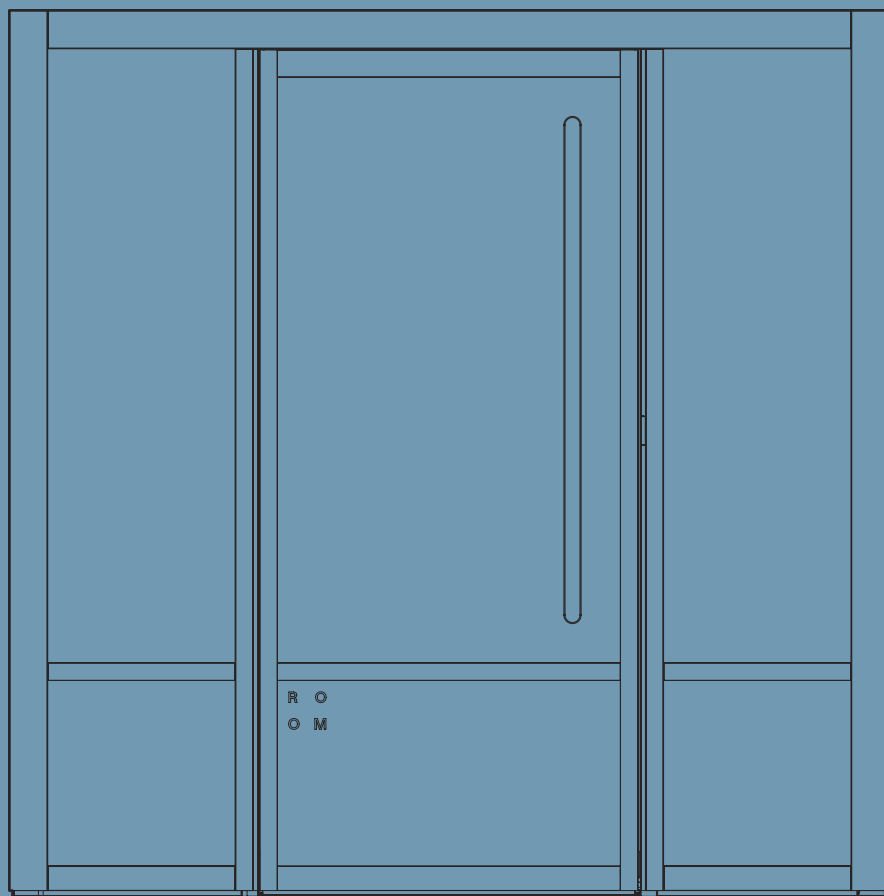




Room S

Assembly Manual Hardware & Boxes

R O
O M

Meet The Room S

You're about to build room for meaningful conversations and better connections. A space designed for privacy or small group discussions, that inspires a better way to work together.

You can rest easy knowing that the soundproofing materials in this room are made from more than 1,000 recycled plastic bottles. It's our way of doing more by using less, and making room for the environment.

Thank you for being a part of our community. We're so happy you're here.

Now, let's get to work.

Boxes

All boxes are used in sequential order, but many of them share the same number. Take a moment to get everything organized first, and then go one box at a time. Easy, clean and no cardboard chaos.

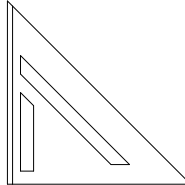
Quantities shown in this manual apply to the curated Room Collection models. Configured Room Collection models may include different quantities of certain components.

What's In The Box

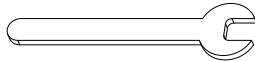
BOX 1 - HARDWARE KIT



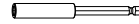
Level



Speed Square



17mm Wrench



4" Bit Extender



6mm Hex Allen Key
(Included in Door Hardware Kit)



4mm Hex Bit



4mm Hex Allen Key



T25 Bit



1/8" Hex Allen Key



5mm Hex Bit



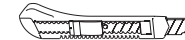
2.5mm Hex Allen Key
(Included in Door Hardware Kit)



#2 Phillips Bit

What you'll need

* NOT PROVIDED BY ROOM



Utility Knife*



Phillips Screwdriver*



6ft Ladder*

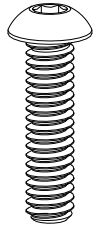


Electric Driver*

 **No Impact Driver**

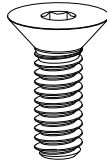
What's In The Box

BOX 1 - HARDWARE KIT



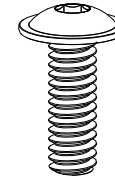
H3-1 x116

1/4-20 x 1" Button
Head Screw
4mm Hex Drive
11230597



H3-2 x76

1/4-20 x 0.75" Flat
Head Screw
4mm Hex Drive
1611083

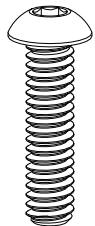


H3-3 x42

1/4-20 x 3/4" Flanged
Head Screw
4mm Hex Drive
11230632

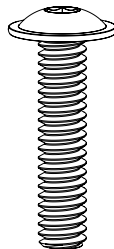
OR

Depending on availability,
you may receive either version.



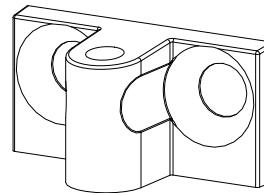
H3-1 x66

1/4-20 x 1" Button
Head Screw
4mm Hex Drive
11230597



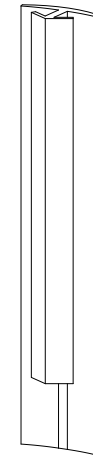
H3-18 x60

1/4-20 x 1.125" Button
Head Cap Screw
4mm Hex Drive
11231586



H3-4 x3

Casted
T-Beam Mount
11230828

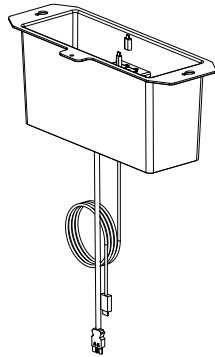


H3-5 x8

Push-In Seals Around
Corner Posts
11231393

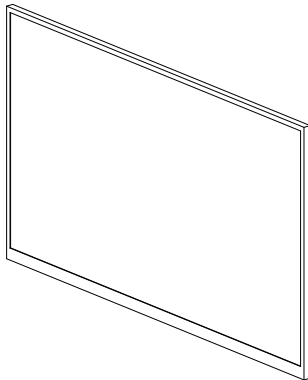
What's In The Box

BOX 1 - TECH



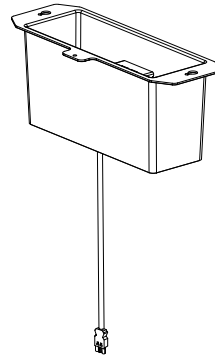
T3-1 x1 Room S
(Meeting Room with VC)

Meeting Room with VC
Power Box
11231477



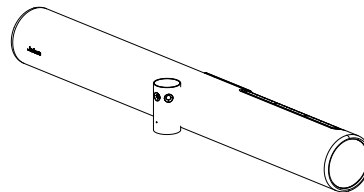
T3-3 x1 Room S
(Meeting Room with VC)

Samsung Monitor
11231489



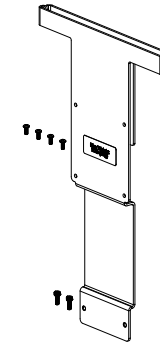
T3-2 x1 Room S
(Meeting Room without VC)

Meeting Room without VC
Power Box
11231478



T3-5 x1 Room S
(Meeting Room with VC)

Jabra Panacast 50
11230906



T3-4 x1 Room S
(Meeting Room with VC)

Small Monitor Mount
11231535



H3-13 x4

M4x10 Pan Head Phillips
Head Drive Screw
#2 Phillips
1554516

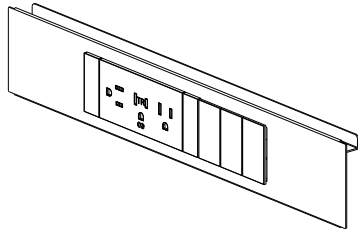


H3-14 x2

10-24 x 1/2" Socket
Head Bolt
1/8" Hex Drive
10140856

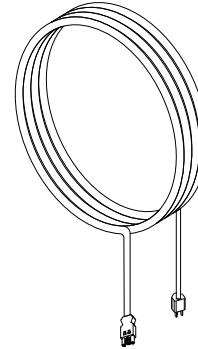
What's In The Box

BOX 1 - ELECTRICAL



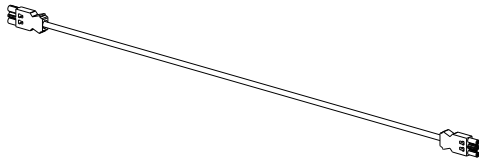
E3-9 x1

Assembled Wall
Power Module
in Frame
11230797



E3-6 x1

12' Power Cord
11230785

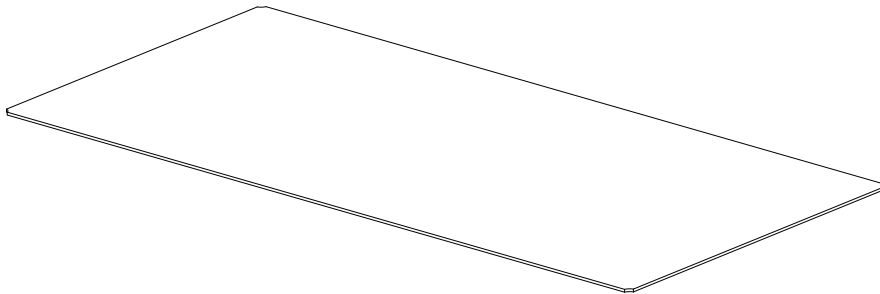


E3-8 x2

3' AC Jumper
1594859

What's In The Box

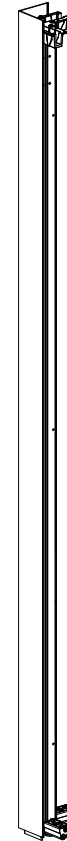
BOX 2



F3-1 x1

Room S Carpet
11230362

BOX 3



B3-1 x4

Corner Post
11230491 (Light)
11230493 (Dark)

What's In The Box

BOX 4



B3-2 x1 Room S (Focus Room & Frame)
x2 Room S (Meeting Room)

Module T-Beam
11231530 (Light)
11231529 (Dark)



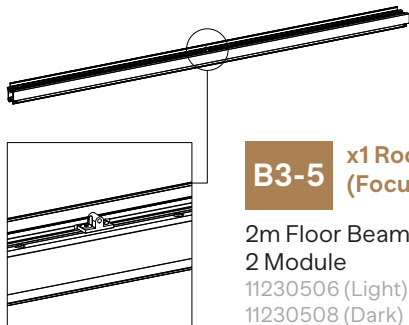
B3-14 x1

Door
T-Beam Left
11231410 (Light)
11231411 (Dark)



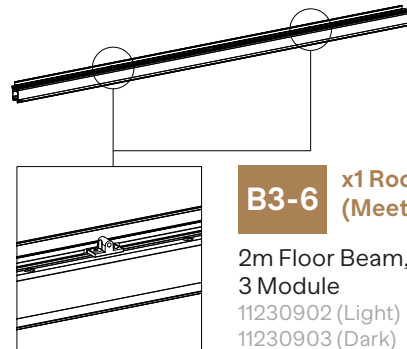
B3-15 x1

Door
T-Beam Right
11231408 (Light)
11231409 (Dark)



B3-5 x1 Room S
(Focus Room & Frame)

2m Floor Beam,
2 Module
11230506 (Light)
11230508 (Dark)



B3-6 x1 Room S
(Meeting Room)

2m Floor Beam,
3 Module
11230902 (Light)
11230903 (Dark)



B3-8 x2

S Side
Floor Beam
11230512 (Light)
11230514 (Dark)

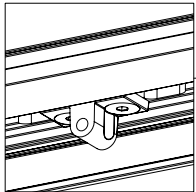


B3-9 x2

Half Floor Beam
11230515 (Light)
11230517 (Dark)

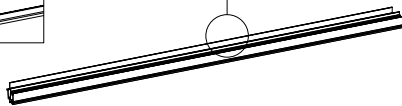
What's In The Box

BOX 4



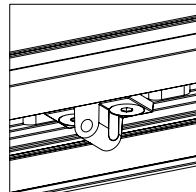
B3-10 x1 Room S (Focus Room & Frame)

2m Ceiling
Beam, 2 Module
11230494 (Light)
11230496 (Dark)



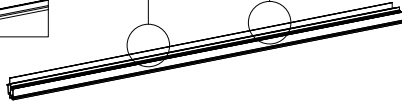
B3-16 x1 Room S (Focus Room & Frame)

2m Wall
Horizontal Rail
11230476 (Light)
11230478 (Dark)



B3-11 x1 Room S (Focus Room & Frame) x2 Room S (Meeting Room)

2m Ceiling
Beam, 3 Module
11230896 (Light)
11230897 (Dark)



B3-17 x1 Room S (Meeting Room)

2m Table
Horizontal Rail
11230485 (Light)
11230486 (Dark)

B3-13 x2

S Side
Ceiling Beam
11230500 (Light)
11230502 (Dark)



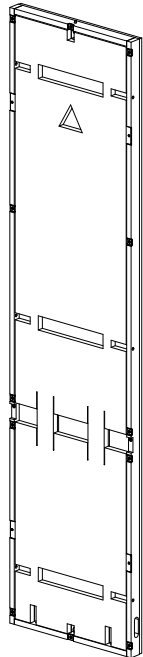
B3-19 x2

S Side
Horizontal Rail
11230482 (Light)
11230484 (Dark)



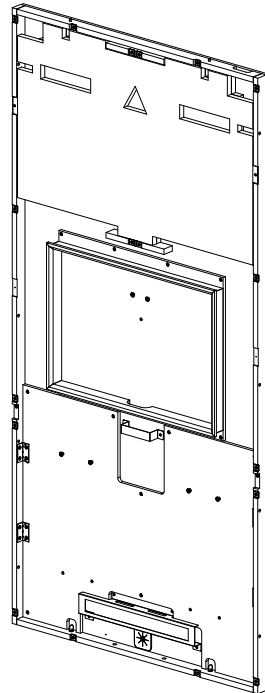
What's In The Box

BOX 5



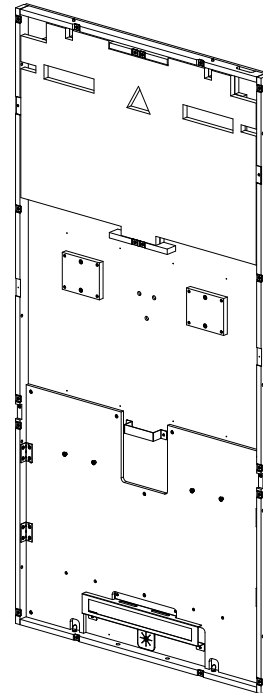
P3-1 x2 Room S
(Meeting Room)

1m Cantilever
Surrounding Wall Panel
11231454 (Light)
11231455 (Dark)



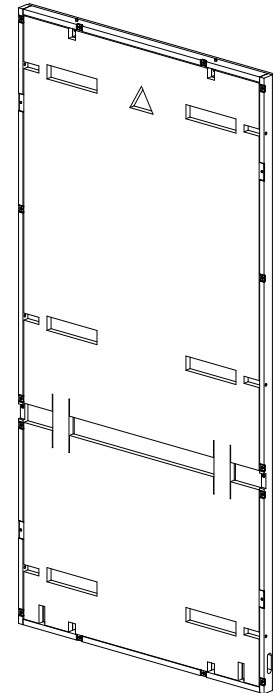
P3-2 x1 Room S
(Meeting Room with VC)

1m Cantilever Wall Panel,
Monitor Frame
11231450 (Light)
11231451 (Dark)



P3-3 x1 Room S
(Meeting Room without VC)

1m Cantilever Wall
Panel, TV Mount
11231452 (Light)
11231453 (Dark)

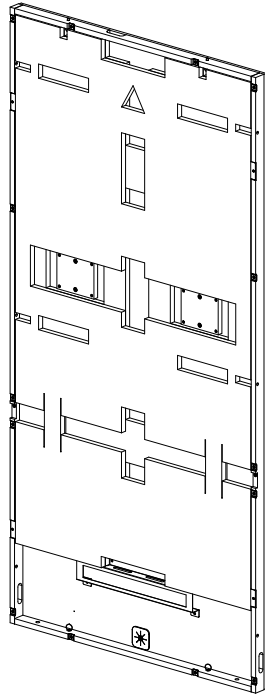


P3-4 x1 Room S
(Focus Room & Frame)

1m Standard
Wall Panel
11231444 (Light)
11231445 (Dark)

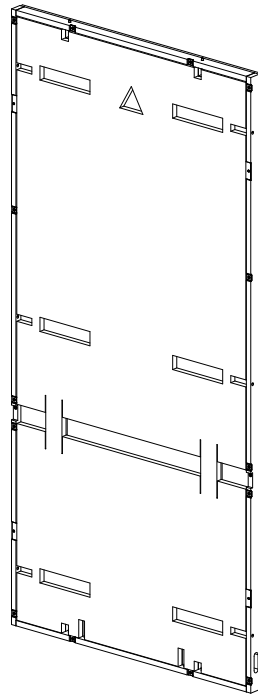
What's In The Box

BOX 5



P3-5 x1 Room S
(Focus Room & Frame)

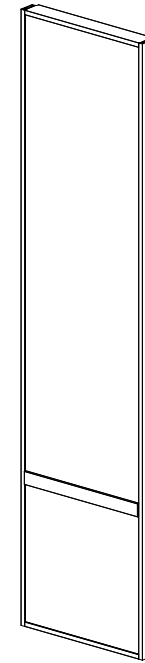
1m Electrical
Wall Panel
11231446 (Light)
11231447 (Dark)



P3-6 x2

S Side Wall Panel
11231448 (Light)
11231449 (Dark)

BOX 6

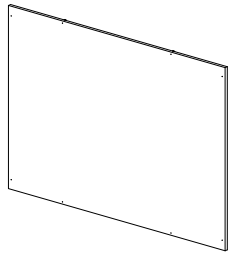


W3-1 x2

Half Paneled
Window
11230527 (Light)
11230529 (Dark)

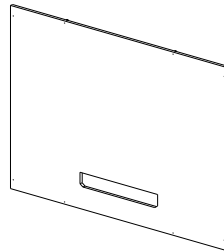
What's In The Box

BOX 7



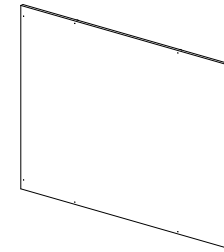
I3-1 x1 Room S
(Frame)

1m Lower
Fabric Panel
11230283 (Light)
11231435 (Dark)



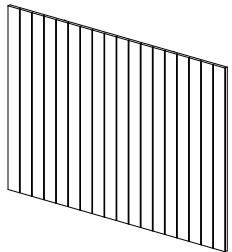
I3-2 x1 Room S
(Frame)

1m Electrical
Lower Fabric Panel
11230287 (Light)
11231436 (Dark)



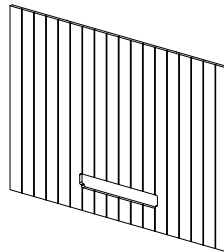
I3-3 x2 Room S
(Frame)

S Side Lower
Fabric Panel
11231078 (Light)
11231437 (Dark)



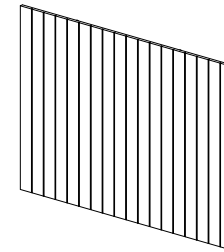
I3-4 x1 Room S
(Focus Room)

1m Lower
Tambour
11230295



I3-5 x1 Room S
(Focus Room)

1m Electrical
Lower Tambour
11230296

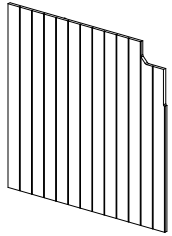


I3-6 x3 Room S
(Focus Room &
Meeting Room)

S Side Lower
Tambour
11230298

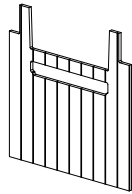
What's In The Box

BOX 7



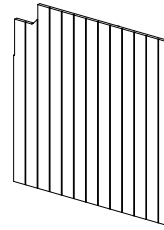
I3-7 x1 Room S
(Meeting Room)

Left Cantilever
Tambour
11230299



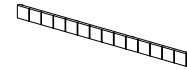
I3-8 x1 Room S
(Meeting Room)

Center Cantilever
Tambour
11230300



I3-9 x1 Room S
(Meeting Room)

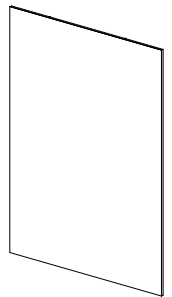
Right Cantilever
Tambour
11230301



I3-10 x1 Room S
(Meeting Room)

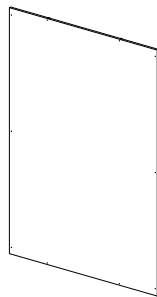
Table Accent
Tambour
11230302

BOX 8



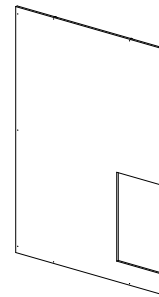
I3-11 x2 Room S
(Focus Room, Frame &
Meeting Room without VC)

1m Upper
Fabric Panel
11230285 (Light)
11231439 (Dark)



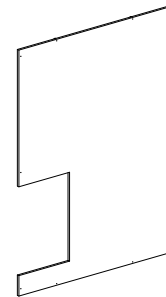
I3-12 x2

S Side Upper
Fabric Panel
11230290 (Light)
11231438 (Dark)



I3-13 x1 Room S (Meeting
Room with VC)

Left Monitor Frame
Fabric Panel
11230292 (Light)
11231440 (Dark)

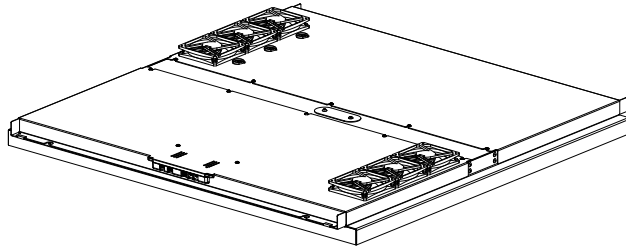


I3-14 x1 Room S (Meeting
Room with VC)

Right Monitor Frame
Fabric Panel
11230294 (Light)
11231441 (Dark)

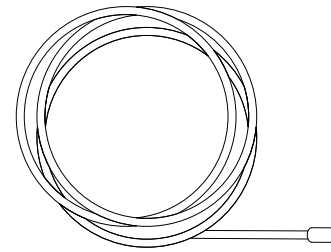
What's In The Box

BOX 9



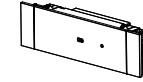
C3-2 x1

S Solid Roof
11231035 (Light)
11231036 (Dark)



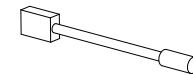
E3-4 x1

5m GST08
Jumper
11230923



E3-10 x1

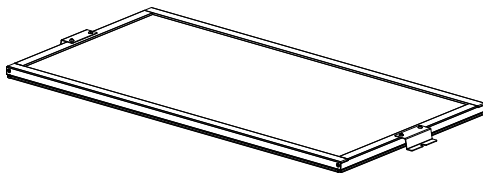
Power Supply
11231166



E3-3 x1

Logic Box
Power Cable
11230791

BOX 10

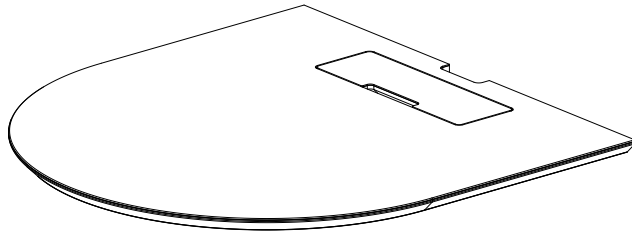


C3-5 x2

S Skylight
11231039 (Light)
11231040 (Dark)

What's In The Box

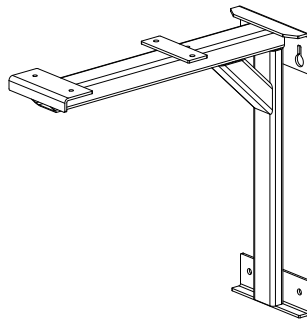
BOX 11



F3-4 x1

S Cantilever Table
11231044 (Pewter)
11231043 (Pebble)

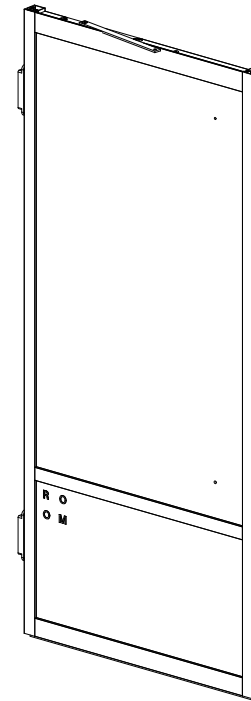
BOX 11



F3-7 x2

Cantilever
Table Bracket
11230626

BOX 12



D3-1 x1

Left Hinge Paneled Door
11230978 (Light)
11230979 (Dark)

D3-2



If Using Right
Swing Option

Right Hinge Paneled Door
11230980 (Light)
11230981 (Dark)

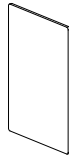
What's In The Box

BOX 13



D3-3 x1

Narrow Threshold
Exterior Cover
11230446



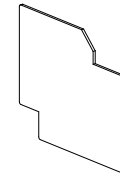
D3-4 x2

Wide Threshold
Exterior Cover
11230447



D3-5 x1

Narrow Threshold
Interior Cover
11230895



D3-6 x2

Wide Threshold
Interior Cover
11230894



D3-7 x1

1m Threshold
11230439



D3-8 x1

Upper Door Jamb for
Left Hinge Door
11230680 (Light)
11230682 (Dark)

D3-9  **If Using Right
Swing Option**

Upper Door Jamb for
Right Hinge Door
11230885 (Light)
11230883 (Dark)

What's In The Box

BOX 13



D3-10 x1

Handle Side Jamb for
Left Hinge Door
11230672 (Light)
11230674 (Dark)

D3-11  If Using Right
Swing Option

Handle Side Jamb for
Right Hinge Door
11230676 (Light)
11230678 (Dark)

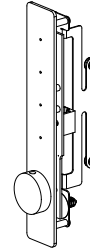


D3-12 x1

Hinge Side Jamb for
Left Hinge Door
11230542 (Light)
11230544 (Dark)

D3-13  If Using Right
Swing Option

Hinge Side Jamb for
Right Hinge Door
11230546 (Light)
11230548 (Dark)

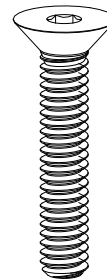


D3-17 x1

Handset for Left
Hinge Door
11231398 (Light)
11231399 (Dark)

D3-18  If Using Right
Swing Option

Handset for Right
Hinge Door
11231400 (Light)
11231401 (Dark)



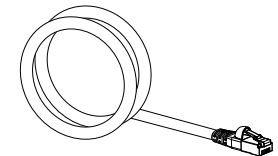
H3-8 x8

1/4-20 x 1.375"
Flat Head Screw
4mm Hex Drive
11230628 (Light)
11230629 (Dark)



D3-16 x2

Threshold Seal
11230702



D3-19 x1

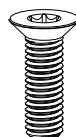
CAT6 Cable for Handset
11230709

BOX DOOR HARDWARE KIT



H3-6 x2 **Pre-Installed on
the handset,
D3-17**

10-24 x 0.5"
Flat Drive Screw
1/8" Hex Drive
11230607 (Light)
11230608 (Dark)



H3-7 x8

M5x16mm Flat Head
T25 Drive Screw
T25 Drive
11230616 (Light)
11230615 (Dark)



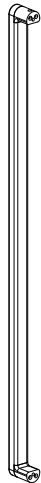
H3-9 x2

10-24 x 0.375"
Button Head Screw
1/8" Hex Drive
11230707

What's In The Box

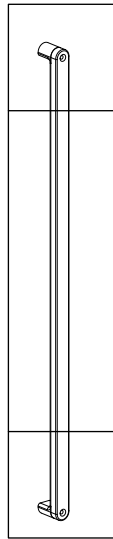
BOX 14

HARDWARE INCLUDED IN BOX 14



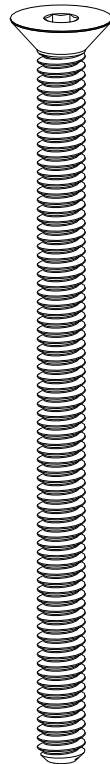
D3-13 x1

Paneled Door Outer Door Handle
11230953



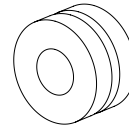
D3-14 x1

Paneled Door Inner Door Handle
11230954



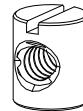
H3-10 x2

1/4-20 x 4"
Flat Head Screw, Brass
4mm Hex Drive
11231080



H3-12 x2

Glass Grommet
11231460



H3-11 x2

1/4-20 x 0.472
Cross Dowel
11231081

BOX 15



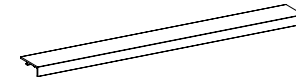
W3-3 x2

Paneled Window Cover, Left
11230579 (Light)
11230580 (Dark)



W3-4 x2

Paneled Window Cover, Right
11230581 (Light)
11230582 (Dark)



W3-6 x2

Window Bottom Cover, Half
11231534 (Light)
11231533 (Dark)

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